

WORCESTER TECHNICAL HIGH SCHOOL
ACCEPTABLE USE PRACTICES
FOR PERSONAL COMPUTERS AND/OR NETWORKS

The use of the Worcester Technical High School network and Internet access (email, WWW) is a privilege which may be revoked by the administrators of the system at any time for abusive conduct. Such **prohibited conduct** includes, but is not limited to the following:

1. Installing any executable file on any school computer, whether from CD, floppy or Internet download
2. Changing settings of computers without permission
3. Accessing or participating in chat rooms from any school computer, including Instant Messaging, without instructor permission
4. Visiting obscene / "educationally inappropriate" web sites
5. Sending hate mail, harassment, discriminatory remarks, and/or participating in other antisocial behaviors
6. Intentionally seeking information, obtaining copies of, or modifying files, other data or passwords belonging to other users, or misrepresenting other users on the network, or violating copyright law
7. Saving "educationally appropriate" files to any area other than the students' network folder, (or floppy drive with permission)
8. Downloading, saving or **printing** ANY "non-educationally" appropriate files (i.e. music, videos, etc.)
9. Engaging in conduct that detracts from the good reputation of Worcester Technical High School and its operators and sponsor, Worcester Public School District and its faculty and staff, or any organizations, groups, and institutions with which Worcester Public School District is affiliated.

The staff and administration of Worcester Technical High School will be the arbiter of what constitutes obscene, abusive and "educationally appropriate."

The **acceptable use** of the Worcester Technical High School network and the Internet includes, but is not limited to following:

1. Using the Internet to conduct research on any "educationally significant" topic
2. Using software purchased and installed by Worcester Technical to create /edit original digital work
3. Using the network to save "educationally appropriate" files to the users' network drive space
4. Accessing "public files" under the direction of an instructor.
5. Use of the network to play "Shockwave" or similar on line games (i.e. game is being played through the browser and does NOT require the installation of a .exe file) during ***special times when instructor permits***

REQUIREMENTS FOR COMPUTER USE

To use computers in ***this classroom*** a student needs to do the following:

1. Read through this AUP form and ask any questions he/she might have
2. Discuss this form with his/her parent/guardian
3. Sign the Acceptable use Practice form and turn it in to the teacher

CONSEQUENCES FOR VIOLATIONS

Violation of the above guidelines, prohibitions, and requirements may result in losing access to the school computers. (Additional remedial action may be deemed appropriate by school authorities.) Below is a list of examples of violations. This list does NOT represent all possible violations and consequences.

- Saving files to areas other than student's networked space (or floppy w/permission)
- Printing without permission
- Chatting without permission
- Changing settings on computers or Internet browsers (or installing browser "add-ons" such as Go Hip) w/out permission
- Using obscene, abusive, or otherwise objectionable language in either public or private
- Downloading and installing ANY program without the instructor's permission (including Bonzi Buddy)
- Accessing or modifying any other users' files without their permission
- Accessing areas which contain obscene pictures
- Placing of unlawful information on the system
- Engaging in conduct that detracts from the good reputation of this high school
- Sending hate mail, harassment, discriminatory remarks.

Student Signature: _____ Date: _____